



**Date: 13<sup>th</sup> March 2017**

**CIRCULAR Ref.:0016C/TG/03/17**

To : All Recognized organizations and Class Societies certifying vessels on behalf of the Togolese Administration

**Subject: Application for approval of RO for the issuance of the statement of compliance under the international Convention for the control and management of ships's Ballast Water and sediments 2004 (BWMC)**

Dear Sirs ,

It is hereby requested from all Recognized Organizations that are certifying vessels under the Togo Flag, to apply to this administration by latest 31<sup>st</sup> March 2017 along with the following documents and proofs for our evaluation and approval for the issuance of the **Statement of Compliance** under the International Convention for the control and management of ships's Ballast Water and sediments 2004 (BWMC).

1. Evidence that the surveyor's have the required technical skills and knowledge related to the international Convention for the control and management of ships's Ballast Water and sediments 2004 (BWMC).
2. Evidence that the Recognized Organization (RO) has a system of qualification and training of technical personnel to ensure their technical and practical competency on BMWC.
3. List of the trained Recognized Organization surveyors according to the ROs training module relevant to the BWM.
4. Copy of the actual training module of the Recognized Organization on the BWM.
5. Procedures and instructions duly established within the Quality Management System of the Recognized Organization relating to the performance of the surveys required under the BMWC.
6. Template/Specimen of **Statement of Compliance** which to be issued according to BWMC.
7. Copy of the Recognized organization's dedicated survey report on the BWM.
8. Any other document developed by the Recognized Organization related to BMWC.

Your kind compliance for the above will be highly appreciated

Sincerely,

For the International Ship Registry of Togo  
Mrs. Vera N. Medawar  
Registrar

