



**REPUBLIQUE TOGOLAISE
DIRECTORATE OF MARITIME AFFAIRS
INTERNATIONAL SHIP REGISTRY**

DATE: 23/MARCH/2011

REF: 001C/TG/03/11

Dear All,

Kindly be advised that as off today, your esteemed society as recognized Organization under Togo flag is kindly requested to submit the attached "TOGO REQUEST OF SURVEY" prior attending on board.

Your surveyors are not authorized to proceed on board until the relative application is received from our office dully endorsed.

After satisfactory completion of the surveys / audits on board, the attached "PRELIMINARY REPORT" is to be submitted to this Administration, within 48 hours maximum, along with a copy of the issued certificates.

In due course, upon issuance of the full term certificates (if any), a copy is required to be submitted to this Administration within 48 hours from the date of issuance.

After the receipt of the attached "TOGO REQUEST OF SURVEYS" approved by this Administration, and in case, for any reason, the surveys and/or audits are not carried out, you are kindly requested to send a notification for the cancellation of the authorization accordingly. The authorization is valid for one month from the date of approval, and in case surveys postponed further, the approved authorization shall be considered cancelled automatically, and a new application is required from your good self.

Furthermore, your esteemed society is kindly requested to submit to us on regular basis, on every 1st week of January, March, June & September, a complete survey status for each ships under Togo with your esteemed Organization, even if the vessel is laid up, inactive or has suspended or overdue surveys.

Any certificate(s) issued outside the above new procedure will be considered ineffective and incorrect, and the attending / issuing surveyor will be suspended on spot, by your good self under Togo flag authority, pending consideration of the case for any further measures deemed necessary.

For any further clarification, please feel free to contact us,

Thank you in advance for your kind attention & co-operation.

FOR THE INTERNATIONAL REGISTRY OF TOGO


Vera Medawar
Registrar of Maritime Affairs





APPLICATION FOR SURVEY/AUDIT BY RECOGNISED ORGANISATION

I. SHIP'S PARTICULARS & OFFICE IN CHARGE			
Name of Ship		Type of Ship	
IMO No.		GRT / NRT	
Flag		R.O / Class	
Official No.		Date of keel laid	
Date / Place of Survey		Surveyor Name	
Name of Management Company on DOC			

II. KIND OF SURVEY/AUDIT (Please indicate "X" in appropriate column)										
K I N D	Initial	Ann ual	Re- newal	Inte rim	Condi tional	Int'med iate	Re- issue	Exten sion	Approv al	Occasi onal
International Tonnage Certificate										
Cargo Ship Safety Construction										
Cargo Ship Safety Equipment										
Cargo Ship Safety Radio										
International Load Line										
International Oil Pollution Prevention										
International Air Pollution Prevention										
International Anti-Fouling System										
Cargo Ship Safety (under 500)										
Cargo Ship Safety Radiotelephony										
Document of Compliance										
Safety Management Certificate										
Int'l Ship Security Cert										
Int'l Sewage Pollution Prevention										
Garbage Pollution Prevention										
Seaworthiness										
Carriage Dangerous Chemical in Bulk										
Carriage of Solid Bulk Cargo										
Carriage of Dangerous Goods										
Carriage of Grain in Bulk										
Cargo Gear Cert										
SOLAS Exemption										
MARPOL										
LL Exemption										
Fishing Vessel Safety										
Pleasure Craft Safety										
Passenger Ship Safety										
Docking Survey										
Port State Control DETENTION										
Cargo Securing Manual										
Stability Booklet										
SOPEP										
Fire Control Plan										
Garbage Management Plan										
Ship Security Plan										
Other:										

Applicant's Name:			
Address			
Tel / Fax		E-mail	
The undersigned acknowledges the provisions of relevant Rules of Togolese Administration to carry out the Survey(s)/Audit(s) stated above, and also agree to pay all Survey/Audit fees and expenses which will be incurred in the aforesaid Survey(s)/Audit(s).			

For official use by Registrar's Office only

DATE APPLIED	
APPLIED BY	

APPROVAL NO	
DATE APPROVED	
APPROVED BY	

THIS APPLICATION IS VALID FOR 1 MONTH FROM THE DATE OF APPROVAL